



5<sup>th</sup> April 2022

Dear Parent/Carer,

### **GCSE Citizenship Studies trip to Westminster**

The Citizenship Studies department are running a trip to Westminster for our Year 10 GCSE students on 11<sup>th</sup> July 2022. We will depart school at 7.30am and we are scheduled to leave the Supreme Court at 3.45pm. Students will take part in sessions at both the Houses of Parliament and the Supreme Court to deepen their understanding of the role of these two essential areas for British Law making and enforcement. Students will wear their normal school uniform including their red hats. **The Supreme Court do also encourage visitors to wear face masks when entering and moving around the Supreme Court building.**

Trip cost: £22.00 (non-refundable) – **through WisePay only**  
Payment deadline: 1<sup>st</sup> May 2022

Your child will need a packed break and lunch, and enough drink for the day (no glass bottles please or nut-related products). If your child is receiving Free School Meals, they will be able to order their lunch the day before with our Diner Manager, Mr Porter, and collect it on the day of the trip before departure.

**To gain entrance to the Houses of Parliament and the Supreme Court the security clearances are very strict. I strongly advise that your child brings as little as possible with them and is very mindful of the items they carry in their bag. Your child's teacher will explain clearly in class, to avoid confiscation of any items.**

Payments can be made through WisePay, which can be accessed through our school website and clicking on the 'Parents and Students' tab on the right-hand side of the page, then selecting WisePay. After logging in please select 'Trips & Visits', 'Westminster Trip'.

Your voluntary contribution covers all trip costs and insurance. Unfortunately, we will not be able to run the trip unless all parents who are able to meet the cost are willing to do so. If you are unable to contribute the full amount, you are invited to contact me in confidence so that we can discuss the possibility of financial support towards your daughter's participation. The school will make every effort to help, however, please note that we have a fixed annual budget for financial assistance. Refunds or withdrawal from the trip will only be permissible on the grounds of serious medical conditions as our insurance does not cover cancellation for any other reason. Unfortunately, any absence or cancellation due to government restrictions relating to Covid 19, including lockdowns, bubbles, self-isolating and travel restrictions, will not be covered. This is now an exclusion under the travel policy. We would also like to make you aware, that in the event of the school making the decision to restrict activities due to rising cases of Covid-19 we reserve the right to cancel the trip. In this case, no refund will be granted unless the school was able to recover monies from third-party providers.



As this is a subject based trip that is taking place during the school day, you may claim a contribution towards the cost of your child's place, if they are currently eligible for Pupil Premium funding. This can be done through WisePay and selecting this option.

By booking your child's place on the trip, you confirm all details held by the school are up to date, this includes all contact details, dietary requirements, allergies and medication (details can be updated by parent/carers via SIMS PARENT).

Yours faithfully,

Mrs C. Burgess  
History Teacher