



Dear Parents/Carers,

January 2022

I hope that you are well and that your child is settling back into school life this term. I wanted to contact you with regards to our Year 10 Work Experience which will be taking place during the following week:



**Monday 6<sup>th</sup> June – Friday 10<sup>th</sup> June**

As a school, we believe it is important for students to have an experience of the workplace and feel that they come back to school having had a great opportunity to learn about what happens after education, explore possible career paths and increase self-understanding.

In previous years, as a school we have had access to a database providing us with details of organisations and placements available across West Sussex, unfortunately this is no longer available, so the emphasis this year will be on parents/carers and students organising their own placements with support from us regarding advice on relevant checks and paperwork to complete. We will also be planning activities across the week relating to the world of work for those students choosing to stay on site.

With this in mind, we are busy planning the week and would like to gauge the number of parents/carers who will be organising their own child's placement and those remaining on site. **To assist us with this, please click on the following link to complete a short survey by Friday 28<sup>th</sup> January 2022.** <https://forms.office.com/r/pCJgVf2Vxy>

I hope to be able to introduce myself to your child in their forthcoming PD lessons and answer any questions they may have about the possibility of work experience. In the meantime, please talk to your child and encourage them to think about where they might like to go if the opportunity to gain a work experience placement is available. For those that are eager to get started, students will find a template letter to employers to request a work experience placement on FROG.

As soon as we have confirmed our plans, I will be in touch again with further information and relevant paperwork.

Best regards

Mrs Rachel Parnell

**Careers and Work Experience Co-Ordinator**

Davison CE High School for Girls

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**My working hours are:**

**Monday - Friday 8am-4pm.**

