

Dear Parents and Carers,

I am delighted to inform you that the provision we have had in place for the children of Key Workers, since March 2020, is continuing to work very successfully on-site. We are now, however, at a point where arrangements are becoming much more complex. The recent Government announcement regarding Year 10 students returning to school, from Monday 15th June, is requiring all state secondary schools to put additional measures in place to keep these Year 10 students separated from the ongoing provision provided for the children of Key Workers. We are having to work carefully on a range of subject staffing rotas and timetables to ensure that each class is covered, with an appropriate team of specialists, to work with the Year 10 students. Further to this; we will need to have different start, finish and break-time arrangements in place and use different classrooms in order to minimise any risk of infection as much as possible.

Moving forwards from this point...I would really appreciate your support in ensuring that we can have a very detailed knowledge of when your daughter will and won't be in school. Knowing this information will enable us to monitor class numbers (maximum of 15) and ensure that the appropriate staff cover is in place. **Please take time to complete the Key Worker Update Form** which accompanies this email so that we know, in advance, when your daughter will be in school next week. **We would appreciate returns by 9.00a.m on Thursday 11th June** so that we can allocate your daughter to a class with the correct staff : student ratio.

Since the lockdown in March, we have successfully been able to keep the children from Key Worker families and our staff ,working on site, as safe as possible so that you are able to continue to work in your vital roles for the community. Recently, however, we have seen the attendance total of children from Key Worker families increase significantly. If the numbers continue to increase we may reach a point soon where we feel the number of students on-site, and the extra staff being called in, could impact on our ability to maintain the current social distancing advice from the Government and ultimate safety levels. In consideration of this, may I kindly ask for your support in trying to keep the numbers of students attending school each day from key worker families to a minimum? Perhaps your daughter could stay at home for part of the week if you have provision for her care... although I do acknowledge that our numbers will be rising because many parents/carers are being called back in to work. This is unavoidable and I totally understand your need to have your daughter looked after in this case. **Please just ensure that she is on-site and registered by 9.00am at the latest and not before 8.30am.**

As a parent myself, I do understand how difficult it is to keep our daughters motivated during this incredibly difficult lockdown period and this may also be a

reason that you wish to send her to school. In order to support you with this issue and to try to keep the numbers of students on the school site down, we are very happy to work with you and help to suggest ways in which your daughter can be re-motivated, at home, to keep going until we can all safely return as a school community. Do get in touch with us if you feel this would be helpful.

Please accept, on behalf of our whole school community, our sincere gratitude for all that you have done as a Key Worker during this lockdown period. My email comes with the best intentions of keeping everybody safe and providing the best service we can.

[Key Worker Update Form](#)

Yours faithfully