



DAVISON
CE High School for Girls

Selborne Road, Worthing
West Sussex BN11 2JX
Tel: 01903 233835 / 231512
E-mail: info@davison.w-sussex.sch.uk
www.davison.w-sussex.sch.uk



Work Experience in school 6th – 10th June

Dear Parent/Carer

Work experience week is fast approaching and I would like to take this opportunity to share our plans with you for the week. We have approximately seventy year 10 students remaining in school for the whole or part of Work Experience Week, including your child.

The time table below outlines the work experience related activities and visits we have organised as well as a range of classroom-based activities;

I would also like to thank you for your patience over the last few months, as this is a new process for work experience, some things have taken a little longer than others! I will be sending out feedback forms after the week is over to establish what we can improve on for next year.

I sincerely hope that your child will enjoy the activities we have planned. If you have any queries during the week – please do not hesitate to contact me;

Mrs Rachel Parnell
Careers and Work Experience Co-Ordinator

Davison CE High School for Girls
Tel: 01903 233835 x252
Email: careers@davisonhigh.school

My working hours are:
Monday – Thursday 8am-4pm.
Friday - 8am – 3.30pm



Work Experience week - Activities

DATE	ACTIVITY	<p>In addition to these activities, students will also be completing the following classroom-based tasks;</p> <ul style="list-style-type: none"> • Completing employability tasks • Completing 'Barclays Life skills' activities • Completing 'The Real game' – a great range of activities introducing them to the world of work • Revision sessions.
Monday 6 th June	An introduction to First Aid course with Alpha Training	
Tuesday 7 th June	CV writing skills with Careers support from WSCC	
Wednesday 8 th June	<p>Interviews – students will experience a fun/short interview with one of the following external employers or colleges</p> <div style="text-align: center;">  </div>	
Thursday 9 th June	A presentation from Guildcare – Careers in the charity sector and the role of Guildcare in our community	
Friday 10 th June	<p>A short walking visit to Bowers & Wilkins – A local and esteemed organisation, touring the factory floor and customer service area.</p> <p>*A letter of permission for this trip will also be sent this week.</p>	

Best regards
Mrs Rachel Parnell