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Selborne Road. Worthing

23 October 2020

Dear Parent/Carer,

## Year 11 Subject Consultations – Thursday 19 November

I would like to invite you to our Year 11 Subject Consultations being held on Thursday 19 November from 3.45pm to 7.00pm.

This is a very important event as it is the final opportunity that you will have to meet with your daughter's subject teachers to discuss how well she is preparing for her GCSE exams.

With this year's restrictions in place we are unable to invite you into school to speak to your daughters' teachers, therefore **we will be running this evening virtually**.

We have already run two trial events using the virtual parents evening system and both of these had great feedback on how well they worked.

To be able to facilitate this you will need to have access to a device with a microphone, front facing camera ,speaker or headphones, a good internet connection and a compatible web browser:

iPhone/iPad: Safari

**Android:** Chrome or Firefox

Windows: Chrome, Firefox or Microsoft Edge (Chromium)

Mac: Safari, Chrome or Firefox

**Linux:** Chrome or Firefox

To make appointments please log in to FROG and click on the link on the Parent Dashboard called 'Parent Consultation', or access the online booking system via <a href="https://davison.parentseveningsystem.co.uk">https://davison.parentseveningsystem.co.uk</a>

Appointments can be made from 7pm on Monday 9 November until 7pm on Monday 16 November. Appointments are each 5 minutes long, limited to 7 per student and will be available on a first come first served basis.

If your daughter has more than one teacher for a subject, please make only ONE appointment with the MAIN teacher if possible.

On the day of the parents evening you will need to log into the parent evening system to access your online appointments.

Please read the online help guides before the 19<sup>th</sup> November. <a href="https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call">https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call</a>

Should you need to cancel or make any changes to your appointments after the closing time, please let us know.

If you feel that you do not have the facilities to accommodate the virtual parents evening please contact <u>L.clegg@davisonhigh.school</u> before Monday 9<sup>th</sup> November to arrange a suitable alterative however this will not include coming into school.

If you have any other feedback or queries relating to our online appointment booking system, please contact Mrs Clegg on the email address above.

We look forward to seeing you (virtually) on Thursday 19 November.

Yours faithfully,

Mr A McDonald-Bowyer

Deputy Headteacher

A. M. Davald-Bary.